

Draft Organization of Board committees for NRAC

May 27, 2023

1. Draft Committee participation

Below is a list of Committees I have prepared with the help of Daniel Hache, Marta Mulkins and Ross Connell, consultation with board members and past experience.

Please review and advise if you are satisfied that I have placed you on the right committees and whether you prefer to move to another committee or add yourself to another committee. I will then make the necessary adjustments before the meeting on the 5th so that we have sorted out the basic participation before we debate the final resolution to approve the appointments.

Please note that the Communications Committee and the Archives Committee do not have a designated chair. Those two committees will select a chair at their first meeting as the initial item of business.

Officers

Graham Scott – Chair

Daniel Hache – 1st Vice Chair

Marta Mulkins – 2nd vice Chair

Ross Connell – Treasurer

Nancy Bunting – Corporate Secretary

Executive Committee

Graham Scott -Chair

Daniel Hache – 1st Vice Chair

Marta Mulkins – 2nd vice Chair

Ross Connell – Treasurer

Nancy Bunting – Corporate Secretary

Ray Zuliani - Director-at- Large

Finance Committee

Ross Connell - Chair

Nancy Bunting

Craig Walkington

Chris Ross*

Governance and Nominating Committee

Graham Scott - Chair

Bob Blakely

Daniel Hache

Ian Holloway

Marta Mulkins

Membership and Recruitment Committee Chair

Membership and Recruitment Committee

François Laplante – Chair

Cheryl Bush

Ross Connell

Gord Laco

Andy Pollock

Ray Zuliani

Communications and Web site Committee

Bill Clearihue

Ross Connell

François Laplante

Rob Tonus

Nick Slonosky

Phil Anido*

Barry Frewer*

Paul Seguna*

Archives Committee

Bill Clearihue

Ian Holloway

Gordon Laco

Iain Munro

Ian Barker*

Matt Davies*

Glenn Carroll*

Events and Awards Committee

Roger Elmes – Chair

Cheryl Bush

Mark Nicolle

Andy Pollock

Craig Walkington

Naval Reserve Liaison Committee

Daniel Hache – Chair

Ray Zuliani

*Denotes non-director Committee member

2. Committee Terms of Reference

Initial Terms of Reference for each committee will be reviewed by the committee and recommended changes submitted to the Governance and Nominating Committee.

There are listed TORs for some of the committees on the website and many are out of date and do not reflect the objectives of NRAC so will need to be replaced. it is a priority of the committee to get new recommended TORs in place.

The initial TORs below are intended simply as a starting point to provide a basic distinction between the various committee roles.

1. **Executive Committee** as currently laid out in the Board Manual
2. **Finance Committee** as currently laid out in the Board Manual
3. **Governance and Nominations Committee** as currently laid out in the Board Manual
4. **Membership and Recruitment Committee**
 - Develop and execute a membership recruitment strategy;
 - Review of the existing membership structure and changes required; and
 - Develop a plan for liaison with the NRDs to advance recruitment in consultation with the **Naval Reserve Liaison Committee**.

5. Communication and Website Committee

- Review Amend/Confirm Communications strategy;
- Develop, establish policy for, and manage/maintain the NRAC website;
- Establish a strategy to advance our bilingual capacity;
- Liaise with other committees for communication materials;
- Review, oversight, guidance and execution of the NRAC Newsletter and Gunroom Shots; and
- Develop a strategy to maintain relationships with other naval based media;

6. Events and Awards

- Review lessons learned from previous events such as Victoria, Queen Mary Cruise, combined events with NAC and other naval organizations.
- Consider a range of future events national, regional, planned trips, and group reunions; and
- Review current donations and awards policies and recommend alterations.
- All requests for projects will be reviewed by this committee in accordance with the donations and awards policy.

7. Archives

- Prepare an inventory of historical assets;
- Develop relationship with Naval Museums in Canada;
- Negotiate arrangements for a home for Reserve in a naval Museum starting with the Naval Reserve Museum in Quebec City;
- Taking advantage of the 100th Anniversary of the Naval Reserve consider appropriate initiatives we should pursue in addition to our support for CSVC.

8. Naval Reserve Liaison Committee

- Manage our relationship with NAVRES, the Naval Reserve Board and the RCN; and
- Provide guidance to all committees on their relationships with NAVRES.

