

NRAC - Events & Awards Committee Terms of Reference – Draft 3

The Committee's responsibility with respect to **Events** is:

1. To promote local, regional and national events to encourage the cohesion of members and in support of the Canadian Naval Reserve and its activities.
2. To annually review this policy to ensure it remains appropriate as the Association evolves.
3. To scrutinize all requests for funding support of events in accordance with the policy and submit a recommendation to the Board.
4. While most events will be self-funding, this non-binding table serves as a guideline for funding of various types of events:
 - a. A local event open to all serving and retired naval reservists – a grant of up to up to \$300 on receipt and approval of a program and budget
 - b. A provincial event open to all serving and retired naval reservists – seed money in the form of a repayable loan up to \$2500 on receipt and approval of a program and budget
 - c. A national event open to all serving and retired naval reservists – seed money in the form of a repayable loan up to \$5000 on receipt and approval of a program and budget

To conform to the Association's Events Policy an event must:

- Normally be self-funding
- Be consistent with the mission of the Association.
- Be approved by the Board of Directors.
- Include a publicly visible acknowledgement of the NRAC support.
- Come from credible individuals with a connection to NRAC.
- Be possible from existing NRAC reserve funds or can be budgeted for a particular year.
- Not require any long-term commitment.

The Committee's responsibility with respect to **Donations and Awards** is:

1. To annually review the policy to ensure it remains appropriate as the Association evolves.
2. To scrutinize all requests for donations or awards in accordance with the policy and submit a recommendation to the Board.
3. This non-binding table serves as a guideline for various types of donations and awards:
 - a. National NR – up to \$2500
 - b. Provincial NR – up to \$2000
 - c. National RCN – up to \$1500
 - d. Provincial RCN – up to \$1000
 - e. Municipal/Local/Unit NR – up to \$750
 - f. Municipal/local/Unit RCN – up to \$500

To conform with the Association's Donations Policy, a project, award or donation must:

- Be consistent with the mission of the Association.
- Be approved by the Board of Directors.
- Produce a long – lasting publicly accessible artifact or Award that supports/memorializes an aspect of the RCN, including the RCNR and its predecessor and successor organizations, and its sailors and veterans.
- Produce a long – lasting publicly accessible artifact or Award that supports Canadian Maritime interests.
- Include a publicly visible acknowledgement of the NRAC support.
- Come from a recognized organization, or from credible individuals with a connection to the Navy or NRAC.
- Be supported by other organizations or maritime businesses or attract same if NRAC contributed funds.
- Produce a one-time artifact or Award unique to its regional placement.
- Be possible from existing NRAC reserve funds or can be budgeted for a particular year.

- Not require any long-term commitment.

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