

UNTDA 2023 Committee – Report to Board for 9 March 2021

Board Actions Requested

The following Board actions are requested pursuant to this report:

1. Approve the mandate for the Victoria Local Organizing Committee – see Item 7 of this report;
2. Provide feedback on a 4-day versus a 5-day 2023 national event in Victoria – see Item 8 of this report and Appendix 3;
3. Authorize the Committee Chair to sign, on behalf of the UNTDA, the contract as proposed by the Hotel Grand Pacific – see item 9a of this report and Appendices 4 (PDF File) and 5;
4. Allocate \$1000 payable as a deposit payable to the Hotel Grand Pacific prior to 8 May 2022 to confirm the UNTDA group booking - see item 9b of this report and Appendices 4 (PDF File) and 5;
5. Allocate \$2000 to the design and purchase 200 Naval Reserves Lapel Pins and 200 Naval Reserves Challenge Coins – see Item 10 of this report and Appendix 6.

Background

1. The 2023 Centennial of the Naval Reserves is expected to be launched in November 2022, a bit over 1½ years from now. Given current reporting by Canada’s public health officers, that is about 1 year after Covid 19 will have been addressed by vaccines across Canada.
2. The UNTDA Board has been discussing the potential participation and contributions of the UNTDA in the Naval Reserve Centennial since late 2018. By the spring of 2020, seven iterations of a discussion paper were presented and discussed and a committee was then formed.
3. Contact has been made with COMNAVRES, Deputy COMNAVRES, and CDR Beth Vallis who has been appointed as the lead on the 2023 Centennial. We received a preliminary outline of their thinking and presented our ideas on ways in which the UNTDA might contribute. (Appendix 1: *UNTDA and the 2023 Naval Reserve Centennial: Executive Summary*). **We still await more detailed responses and updates. It appears that the pandemic has substantially reduced NRD activities and combined with the upcoming appointment of a new COMNAVRES, has slowed the planning process and liaison to interested external groups like the UNTDA.**
4. Glenn Davidson has made contact with the President of the University of King’s College, the WW2 location of [HMCS King’s](#). The President expressed support for the possibility of placing a formal plaque prominently in the university and Glenn continues to explore costing and location. A firm proposal will be brought to the UNTDA Board at a future date. Thanks to Glenn for his leadership on this potential project.
5. The UNTDA 2023 Committee on the Naval Reserve Centennial has held 8 monthly meetings since August 2020. Members:
 - Dave Craig – *DISCOVERY 74*
 - Roger Elmes – *STAR 60* – Past President UNTDA
 - Stephen Rybak - *TECUMSEH (Edm) 64*
 - Bill Thomas – *PREVOST 59* – Past President UNTDAIts Mandate was previously approved by the Board.
6. The Committee has made substantial progress on its goal of establishing local liaison persons with each NRD. All have strong connections with their local NRD and many are former CO’s.

(Appendix 2: *UNTDA 2023 – Local Liaison to NRDs*) **The one new addition since previous reports is Elaine Fisher at DISCOVERY. Hugues Létourneau and Daniel Haché are identifying Liaison Persons for Québec NRDs.** Thanks to Bill Thomas for his leadership on this initiative.

New Business or Action Required

7. The UNTDA 2023 Local Organizing Committee (LOC) for a national event in Victoria BC 8 -12 May 2023 has met 3 times in 2021. Members
 - Michael Clark *DISCOVERY* 61 (Saltspring Island)
 - Dave Craig *DISCOVERY* 74 (Victoria)
 - Jean **Paul** de Champlain – *TECUMSEH* 70 (Victoria)
 - Roger Elmes – *STAR* 60 – Past President UNTDA (Greater Vancouver)
 - David Winkler - *DISCOVERY* 62 (Victoria)

We continue to seek about 8 additional members.

DRAFT MANDATE FOR BOARD APPROVAL

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UNTDA 2023 – Mandate – Local Organizing Committee (LOC) – Victoria National Event 2023 Naval Reserves Centennial

- 1. The LOC will plan and execute a National four to five day event in Victoria in early May 2023 to celebrate the Naval Reserve Centennial; the 80th Anniversary of the UNTD and the 55th Anniversary of the creation of the ROUTP.**
- 2. Contracts exceeding \$1000.00 are to receive prior approval of the UNTDA 2023 Naval Reserves Centennial Committee and the UNTDA Board.**
- 3. The LOC will report to the UNTDA 2023 Naval Reserves Centennial Committee which will provide quarterly updates to the UNTDA Board.**

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8. The 2023 Committee and the LOC have made substantial progress on draft programmes of 4 and 5 days. (Appendix 3: *UNTDA 2023 – Rough 7th Draft Programme of National Event – Victoria*) **BOARD FEEDBACK REQUESTED ON 5 DAY Vs. 4 DAY PROGRAMME**
 9. The 2023 Committee and the LOC have recommended signing a contract with the Hotel Grand Pacific for 112 rooms. There are potential penalties for outright Cancellation and for certain reductions of the 112 rooms. The contract as proposed by the hotel is attached as a separate PDF file (Appendix 4). A lawyer’s comments are provided on the contract. (Appendix 5)
 - a. The Board is asked to authorize the Committee Chair to sign, on behalf of the UNTDA, the contract as proposed by the Hotel Grand Pacific or as amended with any improved clauses that can be negotiated in favour of the UNTDA.**
 - b. The Board is asked to allocate \$1000 payable as a deposit payable to the Hotel Grand Pacific prior to 8 May 2022 to confirm the UNTDA group booking.**
 10. **The UNTDA 2023 Committee proposes that the Board allocate \$2000 to the design and purchase 200 Naval Reserves Lapel Pins and 200 Naval Reserves Challenge Coins.** Appendix 6: *UNTDA 2023 – Lapel Pins and Challenge Coins*

11. This report contains 6 appendices, two of which have been discussed at previous meetings but are included for easy reference. Background papers are available for any Executive Summary from the committee chair at mcroger@shaw.ca

On behalf of the UNTDA 2023 Committee

Roger Elmes, UNTDA Past-President
Chair, 2023 Committee on the UNTDA and Centenary of the Naval Reserves
[UNTDA of Canada](#)
[We welcome all former Naval Reserve Officer Cadets](#)
mcroger@shaw.ca
778-294-0211 (Home)
604-880-5873 (Cell or Text)

APPENDIX 1

UNTDA and the 2023 Naval Reserve Centennial: Executive Summary

Objectives

1. Make a meaningful contribution to the Centennial.
2. Engage current UNTDA Members, both [Active and Passive](#), in the Centennial.
3. Increase the number of both Active and Passive UNTDA members.

Potential Activities

Proposed projects involving COMNAVRES or Chief of Reserves and Cadets are in bold red.

A. Legacy of the UNTD and ROUTH+

- Continue, and publicize, the free access to the e-version of *UNTiDy Tales* on website
- **Make UNTiDy Tales e-version available to Sea Cadets through the Navy League**
- Create a NR Centennial page on website outlining the legacy of UNTD and ROUTH+ to Canada and the Navy; list events and activities

- **Distribute print copies of *UNTiDy Tales* to NRDs** and naval museums
- Work towards an e-version ROUTH+ Tales
- Create plan to sustain the website until 2050

B. Local and National Naval Legacy

- **Award the [UNTD Trophy](#) annually to an NRD with the best collective training outcomes for officer cadets**
- **Create annual prizes for best and runner up officer cadets**
 - **Officer's Sword**
 - **Telescope**
 - **A major book prize**
- Help initiate a Naval Reserves Division Oral History Project
- Donate to, or organize fundraising events locally or nationally to assist
 - Local naval museums not supported or inadequately supported by DND funds
- National legacy projects could include:
 - The Shipbuilder's Monument (\$3000 already donated by the UNTDA)
 - *SACKVILLE* Canadian Naval Memorial Trust (\$3000 already donated by the UNTDA)
 - The Crow's Nest in St. John's
 - [HMCS Kings](#) **which graduated 4,000 officers during WW2**
 - National Naval Museums on each coast
 -

C. UNTDA Event(s)

National Event in 2023 to celebrate the Naval Reserve Centennial; the 80th Anniversary of the UNTD and the 55th Anniversary of the creation of the ROUTH+, **possibly, in conjunction with, or in coordination (timing) with COMNAVRES.**

D. UNTDA Participation in Events Planned by local Naval Reserve Divisions (NRD)

- Identify UNTD and ROUTH+ members who would like to be involved as a liaison to, or member of the LOC of particular NRDs
- Publicize local NRD events to our Active and Passive Members

E. UNTDA Participation in COMNAVRES Planned Events

- **Continue and enhance our liaison with COMNAVRES**
- **Propose that COMNAVRES mount a project to create presentation photographs, colour photos of ships' badges, and brief ship's histories for formal presentation to mayors and councils of selected towns and cities.**
- **Publicize COMNAVRES led events to our Active and Passive Members**

- F. UNTDA Encouragement of Participation by Individual UNTD and ROUTH+
- G. Other Suggestions - that might fit in any of the above categories.

APPENDIX 2

UNTDA 2023 – Local Liaison to NRDs

<i>Malahat</i>	Dave Craig (DY 74)
<i>Discovery</i>	King Wan (DY 72) and Elaine Fisher (NH) 88 – a significant number of UNTD Helpers
<i>Tecumseh</i>	Greg McKenzie (TH) 67
<i>Nonsuch</i>	
<i>Unicorn</i>	John Dalzell (UN 62)
<i>Queen</i>	Ken McCaw (UN 70)
<i>Chippawa</i>	
<i>Griffon</i>	Ray Zuliani (GN 70)
<i>Hunter</i>	Walt Pastorius (HR 63)
<i>Prevost</i>	Wynn Downing (PT 61)
<i>Star</i>	Neil Bell (SR 69)
<i>York</i>	John Anderson (YK CFR 75)
<i>Carleton</i>	George Ingraham

<i>Cataraqui</i>	Ron Raquin (CA 60)	
<i>Donnacona</i>		
<i>Champlain</i>		Chicoutimi
<i>d'Iberville</i>		Rimouski
<i>Radisson</i>		Trois-Rivières
<i>Jolliet</i>		Sept-Îles
<i>Montcalm</i>		
<i>Brunswick</i>		
<i>Scotian</i>		
<i>Queen Charlotte</i>	Don Patton (BR 60)	
<i>Cabot</i>	Ed Williams (CT 60)	

APPENDIX 3

UNTDA 2023 – Rough 7th Draft Programmes of National Event - Victoria

BOARD FEEDBACK REQUESTED ON 5 DAY Vs. 4 DAY PROGRAMME

No interest has been expressed from other parts of Canada to plan and host a national event in 2023 (4 to 5 days 9-12 May or 8-12 May) focused on the UNTD and ROUTH+ as part of the Centenary of the Naval Reserves.

Initially a two-city programme was considered. On sober second thought it was decided that given the age of participants, a programme should be limited to either Vancouver or Victoria – one hotel for the duration. Feedback was decidedly in favour of Victoria over Vancouver primarily because Victoria/Esquimalt has the Navy connections, ships and related facilities.

Victoria-Centered Programme

At this point, given the stated preference for that city, our inquiries and planning have focused on Victoria.

To make a 4 day (4 nights' accommodation) event Days 2 and 5 could be collapsed into one. See alternate program at end of document.

Day 1 Monday 8 May

Registration at host hotel - [Hotel Grand Pacific](#) (Quoted rates 199.00 (112 rooms) plus taxes. Located on Victoria's picturesque "Inner Harbour" near the BC Legislative Buildings and downtown. It is a 5 minute walk to either the historic [Empress Hotel](#) or the

[Royal BC Museum](#) with a replica of Captain George Vancouver's H.M.S. *Discovery*. It is a reasonably short walk to [Beacon Hill Park](#) on the Strait of Juan de Fuca. Some of you might have used the very prominent Beacon Hill flag pole for your abeam bearing for fixes when steaming up Juan de Fuca Strait.

Registration 0900-2100

Meet and Greet at HMCS *Malahat* or at the host hotel 1900

Day 2 Tuesday 9 May

Registration 0800-1000

Buses to Dockyard for Ship day – Orcas/Frigates/MCDVs/ new Joint Support Ship

Weepers and light supper at CFB Esquimalt Wardroom.

Buses return to hotel

Day 3 Wednesday 10 May

Victoria area bus tours – maybe lunch at former HMCS *Royal Roads*, now [Royal Roads University](#) – the link shows a wedding but the former Wardroom and grounds of Hatley Castle are used for many types of events.

Buses return to hotel by 1600

Buses to Reception by the Lt. Gov. of BC at [Government House](#) . Currently under renovation this magnificent castle will reopen in later 2021. Check the photo gallery to see large reception rooms. Contact - Private Secretary "Brownridge, Jermy" Jermy.Brownridge@gov.bc.ca

Spoke with Jermy (former Hon. Capt.) on 10 Jan 2021. They would be delighted to get involved in our 3 anniversaries RCNR, UNTD (80), ROUPT (55). A stand-up reception for 200 they could do in their sleep. October they get quite locked up with a series of awards. May would be good although it could involve a change in Lt. Gov. around then.

Day 4 Thursday 11 May

Individual Program Years are welcome to organize a year or years-specific day-long event.

For remainder and perhaps partners - Southern Gulf Islands Tour by boat or Saltspring Island by Charter Bus(es) – A possible variation on this is to arrange for two [Orcas](#) to take ½ of the group via Haro Strait past [Sydney Spit](#) and Beaver Point ([Ruckle Park](#)) – two places you might have visited by whaler on expedition training - to [Ganges Harbour](#)

– a frequent port of call for [YFP/YAG](#) training cruises, where the salty mariners would swap with the other ½ of the group and return by bus to Victoria. – or Orcas past Sydney Spit to Port Sydney. The Orcas could be on Day 2.

Day 5 Friday 12 May

Buses to Dockyard and CFB Esquimalt Tour - incorporate a display by [CFB Esquimalt Museum](#) with focus on UNTD/ROUTP

Association General Meeting

Catered Mess Dinner at Hotel Grand Pacific or HMCS *Malahat* – preliminary arrangements underway

Note 1 The order of the days and events might vary depending on availability.

Note 2 Other venues being considered include NOTC Venture and its simulator.

Alternate 4-day Program

Day 1 Tuesday 9 May

Registration at host hotel - [Hotel Grand Pacific](#)

Registration 0900-2100

Meet and Greet at HMCS *Malahat* or at the host hotel 1900

Day 2 Wednesday 10 May

Registration 0800-1000

Buses to Dockyard for Ship day – Orcas/Frigates/MCDVs/ new Joint Support Ship
Or

Dockyard and CFB Esquimalt Tour - incorporate a display by [CFB Esquimalt Museum](#) with focus on UNTD/ROUTP

Weepers and light supper at CFB Esquimalt Wardroom.

Buses return to hotel

Day 3 Thursday 11 May

Victoria area bus tours – maybe lunch at former HMCS *Royal Roads*, now [Royal Roads University](#) – the link shows a wedding but the former Wardroom and grounds of Hatley Castle are used for many types of events; or Tour of Venture and [Fort Rodd Hill and Fisgard Lighthouse](#) with picnic.

Buses return to hotel by 1600

Buses to Reception by the Lt. Gov. of BC at [Government House](#) . Currently under renovation this magnificent castle will reopen in later 2021. Check the photo gallery to see large reception rooms. Contact - Private Secretary "Brownridge, Jerymy" Jerymy.Brownridge@gov.bc.ca

Spoke with Jerymy (former Hon. Capt.) on 10 Jan 2021. They would be delighted to get involved in our 3 anniversaries RCNR, UNTD (80), ROUDP (55). A stand-up reception for 200 they could do in their sleep. October they get quite locked up with a series of awards. May would be good although it could involve a change in Lt. Gov. around then.

Day 4 Friday 12 May

Individual Program Years are welcome to organize a year or years-specific day-long event.

For remainder and perhaps partners - Southern Gulf Islands Tour by boat or Saltspring Island by Charter Bus(es)

Association General Meeting at Grand Pacific Hotel

Mess Dinner at Grand Pacific Hotel or at HMCS *Malahat* – preliminary arrangements underway

Note 1 The order of the days and events might vary depending on availability.

Note 2 Other venues being considered include NOTC Venture and its simulator.

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APPENDIX 4

Victoria Hotel Contract – Hotel Grand Pacific –

[See PDF attached.](#)

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APPENDIX 5

UNTDA 2023 – VICTORIA HOTEL CONTRACT FOR NATIONAL EVENT – LAWYER’S COMMENTS

Special thank to Bob Blakely for his kind assistance.

Initial Query by 2023 Committee Chair

Thank you very much for reviewing this contract.

My big concern is to not create a financial burden for the UNTDA. Given where we are in the pandemic I'm not totally comfortable with Clause 5 which seems to start penalties at 12 months out. Clause 4 seems much more reasonable with penalties starting only at 6 months. Is it normal to have these different dates?

Any other red flags?

Roger

Response

Short answer is yes – they each relate to a different potential occurrence and a different risk.

Para 4 deals with the reduction of hotel nights at a number of way points. It allows the group to reduce the nights guaranteed to the hotel; so the event is still going ahead. It is therefore incumbent on the UNTDA to monitor this closely to make sure that room uptake and total number of rooms ‘held’ are in balance.

Para 5 is intended to protect the hotel from a complete cancellation; they have agreed with us to make the rooms available and, in the event of complete cancellation they will suffer a loss. So what para 5 is create is a pre-estimate of that loss; if you give them 12 months notice then there is a chance to sell the rooms over that year. It reduces as the event gets closer. The UNTDA therefore must exercise prudence a year out and then between a year and 5 months to determine if the event is actually going ahead. Beyond the 5 month point the penalties are substantial.

I do not think that the Hotel will negotiate below these terms but it might be worth a shot. Their rationale is simple what do replace 560 hotel nights with if the group cancels 10 days out??

Red Flags, there isn't a lot of bargaining power here; we have no BDO (food and beverage events) to entice them with. The force majeure clause (para 6) has changed over the course of the pandemic. First, they no longer call it force majeure which brings in a number of legal concepts that might help the group out. The clause now speaks to impossibility (not merely inconvenience or even significant required effort) to perform. And, if /when the pandemic fades into myth, there is a positive obligation to perform. This makes the situation more onerous for the group.

Sorry, but this is the situation. You can always try the Hotel on, they might have such a dearth of volume that they might bend, but my bet is that they are counting on vaccines, herd immunity and the passage of time to have things back to normal 2 years out!

Anything else just e-mail me at your convenience.

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APPENDIX 6

UNTDA 2023 – Lapel Pins and Challenge Coins

This topic has been previously discussed by the Board which did not concur in the proposal to create a lapel pin based on the RCNVR Badge.

The UNTDA 2023 Committee therefore **proposes that the Board allocate \$2000 to the design and purchase of 200 Naval Reserves Lapel Pins and 200 Naval Reserves Challenge Coins.**

Challenge Coins



This basic design will be on the Obverse in centre with outside ring including “1923-2023” on top and listing of various versions of Canadian Navy/Reserve on Reverse.

200 at \$5.9957 = \$1199.14 + tax & shipping

Lapel Pins

The same basic design as the Challenge Coin will be used, but no text on the Reverse side.

200 at \$2.8943@ = \$578.86 +tax and shipping.

Sales and Proceeds

Each item will be sold at approximately 2 times cost (+ shipping where applicable). The lapel pin would sell for about \$!0; the Challenge Coins would sell for the same price that Canex charges for its coins - about \$15. All proceeds would go to a fund to support the sword/telescope/book awards for the best naval reserve Officer Cadet as previously discussed (see Appendix 1: Executive Summary). This information on proceeds would be included in all marketing.