

UNTD Association of Canada Board of Directors Meeting

Tuesday, 8 December 2020
1800 EST

Minutes

In attendance: Graham Scott, Jennifer Bennett, Bob Blakely Russ Cape, Glenn Carroll, Bill Clearihue, Ross Connell, Glenn Davidson, Roger Elmes, Daniel Haché, Kim Kubeck, Hugues Létourneau, Ken McCaw, Marta Mulkins, Iain Munro, Nick Slonosky, Bill Thomas.

Regrets: Craig Walkington

The meeting was called to order at 1803, EST.

1. **Approval of the Agenda**

Moved by Hugues Létourneau
Seconded by Ken McCaw
CARRIED

2. **Approval of Minutes of June 8 and September 8 Meetings**

Moved by: Roger Elmes
Seconded by: Bill Clearihue
CARRIED

3. **President's Report**

The President stated that the Vice-President's position on the UNTDA Board of Directors had been left vacant with the objective of filling the position with a post-UNTD . He advised that he would be recommending a Search Committee and that he had asked Glenn Davidson to chair the Committee. Glenn Davidson reported that the terms of reference had been drafted, provided an overview of the recommended general duties for the VP, and stated that these would also be circulated to the Board members. Glenn also called for volunteers or nominations for this position, and asked that these be submitted by 15 December.

The President then proposed a motion to establish a Search Committee, consisting of: Glenn Davidson, as Chair, Marta Mulkins, Ken Mc Caw, Roger Elmes and Ross Connell.

Moved by: Graham Scott
Seconded by: Jennifer Bennett
CARRIED

4. Membership Search Committee Report

The Membership Search Committee's task is to make contact with the 1969-1990 post UNTD officer cadets to collect their contact information and to let them know that we exist and what we are doing.

Collecting contact information will require the involvement of every director and others using a mix of personal approach , social media and other techniques.

Communicating who we are will require a marketing initiative to tell our story and the reasons for being involved. Ross Connell offered to work with the Communications Committee to search for a marketing expert to advise on the most effective techniques for marketing the Association.

The identification and contact of "lost" members of the UNTDA generated considerable discussion. Jennifer Bennett pointed out that there are many networks in existence, all of which can or should be explored, such as the personal networks of each Board member, the 'year' networks of former ROUTPs, etc.

A motion was made that the report of the Membership Search Committee be accepted.

Moved by: Russ Cape
Seconded by: Glenn Davidson
CARRIED

5. 2023 Committee Report

Roger Elmes referred attendees to the various appendices to his report, including oral history, liaison with the Naval Reserve Divisions, 2023 memorabilia, and the holding of a national event. Regarding the latter, the general consensus was that the most desirable place to hold such an event would be Victoria. While expressing concern about using the RCNVR design as memorabilia, the Board was in favour of the Naval Reserves crest as a base design for Challenge Coins and Lapel Pins, with the latter being higher priority than the Coins. The 2023 Committee was authorized to proceed with design work.

A motion was then made to accept the report of the 2023 Committee.

Moved by Roger Elmes
Seconded by Bill Thomas
CARRIED

6. Communications Committee Report

Ross Connell stated that he had been in touch with Steve Rybak, particularly regarding the history of the RCNR, and with Barry Frewer, regarding 'Gunroom Shots. The discussion centred mainly on how best to leverage the various social media. Kim Kubeck and Daniel Haché added, as they had regarding the Membership Committee, that this was an avenue that needed to be further explored.

A motion was made to accept the report of the Communications Committee.

Moved by Ross Connell
Seconded by: Glenn Carroll
CARRIED

7. Report re Status of Incorporation

Bob Blakely reported that he and Scott Graham had explored this issue, and that the proper vehicle for the incorporation the UNTDA as a non-profit organization was the Federal legislation, it was noted that pursuing a charitable approval was not in the plan but that it was a matter that could be revisited in the future. Offline meetings need to occur, however, to determine the organization's bylaws, governance structure etc. A charter will also need to be drafted. Once incorporated, a financial statement would need to be filed annually with the Canada Revenue Agency. Bob and Graham will do the groundwork on these items and will probably require a special board meeting to consider the incorporation plan as the matter would be too time consuming for inclusion in a regular meeting. Hopefully such a meeting would occur before the next scheduled meeting in March.

8. New Business

The President stated that the training program for Naval Reservists appears to change every five years or so, and that this has been the case for decades. He suggested that it might be useful for someone, preferably a Masters or PhD student at a University to write a paper on the evolution of Naval Reserve training as a possible thesis. There is substantial information that could be made available for anyone undertaking such a project. Suggestions are welcomed!

Jennifer Bennet reminded attendees that as veterans, they have access to various Canadian Forces institutions or programs, such as CANEX and CF1. Information on accessing this information is outlined on the website.

9. Date of Next Meeting

There was some discussion as to whether to retain the current practice of holding meetings the second Tuesday of each quarter. It was agreed that the format should be retained and that the next meeting shall therefore be held on Tuesday, 9 March 2021.

10. Adjournment

There being no further business to discuss, the President adjourned the meeting at 1944 EST.