

# UNTD Association of Canada Board of Directors Meeting

Tuesday, 8 June 2021, 1800 EDT

## Minutes

In attendance: Graham Scott (President), Jennifer Bennett, Russ Cape, Glenn Carroll, Bill Clearihue, Ross Connell, Glenn Davidson, Roger Elmes, Daniel Haché, Kim Kubeck, Hugues Létourneau, Ken McCaw, Marta Mulkins, Iain Munro, Nick Slonosky, Bill Thomas.

*Regrets:* Bob Blakely, Craig Walkington

The meeting was called to order at 1802, EDT.

### 1. Approval of the Agenda

Moved by Russ Cape  
Seconded by Glenn Davidson  
CARRIED

### 2. Approval of Minutes of 8 December 2020 Meeting

Moved by Russ Cape  
Seconded by Daniel Haché  
CARRIED

### 3. President's Report

The President's report, previously circulated, is attached as Annex A.

Regarding grant requests, the President stated that we need some draft criteria to deal with them. The criteria have been drafted by Bill Thomas, and are included at the end of the President's report at Annex A. Roger Elmes added that 'ongoing' projects should also be included and so indicated.

### 4. Special Projects

Marta Mulkins stated that she hoped to speak to all members of the UNTDA Board by the end of June. Those she has contacted to date have responded well. At some point, Marta added, the results of her survey ought to be communicated to all UNTDA members.

Kim Kubeck and Ross Connell previously circulated a report on the Citizen Sailors Virtual Cenotaph (CSVV). It is attached as Annex B.

Kim and Ross Connell have designed a spreadsheet to capture the required data, and a number of templates have been created. We will eventually need reviewers for the stories collected, and will also need to go further into the NRDs as the project develops and progresses. We are now 'live' in this regard.

Ross stressed that it is a growing document, which will need to be updated frequently. Nick Slonosky asked about the fundraising aspect, and Ross replied that our lack of incorporation need not be a stumbling block. Jennifer Bennet added that we should not simply focus on the word 'fundraising,' and speak rather of 'sponsorship.'

Daniel Haché stressed that the CSVC and the 2023 activities need to be on separate tracks.

The President asked that the reports on our special projects be approved.

Moved by Ross Connell  
Seconded by Daniel Haché  
CARRIED

## 5. Committee Reports

**Treasurer:** Ross Connell stated that we are in good shape, financially. His Treasurer's report, previously circulated in .pdf format, is attached as a separate document. Membership dues continue to trickle in.

A non-threatening reminder was sent to 99 members who had paid for 2019 or 2020, but not for 2021. This is generating some results.

The cash position has been augmented by the partial redemption of a GIC.

Maturity Value	6,418.17
Renewed	5,000.00
Cash	1,418.17

With a current account balance of \$5,912 we should be able to meet any security deposit requirements for the 2023 convention or for interim expenses for CSVC.

**Newsletter and Archives:** The report from the Chair of the Newsletter and Archives Committee (Bill Clearihue) was previously circulated in .pdf format, and is attached as a separate document.

**Membership:** Russ Cape is looking for the original NRDs for many cadets from the 1969 to 1990 period. Jennifer Bennett stated that the Naval reserve Branch Advisors may be able to help in this regard, as well as NAVRES personnel involved in training, and also the Department of History & Heritage. Russ presented the salient points of his previously-circulated Membership Committee report, which is attached as Annex C.

**2023 NRD Liaison:** Roger Elmes reported that we are still waiting for some kind of feedback, or sign of life, from NAVRESHQ in this regard. His previously-submitted extensive report is attached as Annex D.

**Communications:** Nick Slonosky reported that his Membership Committee had not met since the last Board meeting, but hoped to have some progress to report by the next Board meeting. That said Nick stated that he needed more members for this committee. He also opined that e-mail may not be the best way to reach people nowadays, suggesting that other means such as TRELLO and SLACK might be worth exploring.

**Status of Incorporation:** Bob Blakely not being able to attend this meeting, there were no developments to report for this meeting.

6. **New Business**

Daniel Haché reported that he had 63 people registered on our new UNTDA Facebook site. It was proposed that Nick Slonosky work on fleshing out the site's content, and Jennifer Bennett suggested that the site contain a link for visitors wishing to become UNTDA members

7. **Date of Next Meeting**

The next meeting will be held on Tuesday, September 7, 2021.

8. **Adjournment**

There being no further business to discuss, the President adjourned the meeting at 1950 EDT.

HL/2021-07-22

## Annex A

### President's Report

Most of us have been very active since our March meeting in advancing the work of the Committees and in carrying out special tasks. We all are volunteers and that has created an extra burden as we ramp up activity particularly in the case of those who are actively employed. The expectations of Board members is considerable and your time and effort is appreciated. I believe that our meeting Tuesday, June 8th will be very interesting in light of the many activities underway and the implications arising.

While all of you have seen the initial proposal "Absent Friends" developed by Kim Kubeck, it was given the go ahead a great deal has been happening on that front with Ross Connell becoming very involved in providing support to Kim particularly on the technology front. One of the significant developments was to find a name that better represented the project. The new name is Citizen Sailor Virtual Cenotaph (CSVV). Kim aided by Ross will provide an update on both the preparations involved in rolling out the project and the nature of the volunteer assistance required.

In his new capacity as Second Vice-President, with responsibility for building our relationship with NAVRES, Daniel Haché has not let any grass grow under his feet! Notwithstanding the four day week responsibilities he has in Ottawa, he has been hard at work making contacts and assessing our relationship now and in the near future with NAVRES which he will report on at the meeting. He has also undertaken to work with the communications Committee on developing a UNTDA approach to social media.

You have heard from Marta Mulkins as she unfolds the process for Planning for the Future of the UNTDA – 2025 proposing what the role UNTDA might look like by 2025. She will provide a short update on progress. Again, her work is not only important it is done notwithstanding the considerable day to day employment pressures she must cope with.

Special thanks to Barry Frewer for getting out the Gunroom shots which has become a new and welcome staple underlining our activities.

In addition as his role as Treasurer, Ross continues to work on the Website while he too has substantial outside employment that occupies much of his week.

Russ will provide an update on the work of the Recruitment Committee and after a number of successes in new recruitment by the committee, he will underline some of the challenges that lie ahead.

Roger will provide an update on the work of the 2023 Committee and keep us apprised of some of the planning underway as we enthusiastically await the big event in May 2023.

Nick as the new Chair of the Communications Committee will no doubt advise us on the issues and initiatives he anticipates including the advancement of social media.

As we established an Executive Committee to act on behalf of the board between meetings consisting of me as chair, the two VPs, the Treasurer and the Secretary, I want to advise you of our activities.

The Executive Committee met on Thursday March 18th to follow up on the detail required relating to the decisions made to pursue the CSVC and Marta's planning for the Future of the UNTDA – 2025 and to recommend to you approval of the CSVC project.

In addition to the above, the EC considered the UNTDA Signature Format for decision and the issue of Directors and Officers Liability.

Finally, I have attached a proposal prepared by Bill Thomas that addresses the issue of our grants for memorials etc. while it is unlikely we can anticipate all demands of this nature it may be useful to consider appropriate guidelines to assist our decision making.

As always, I am very appreciative of the work of all the Committees and those engaged in our many projects.

### **Draft Criteria for the UNTDA Responding to Grant Requests**

To date, we have approved the following projects:

1. The Homecoming Statue 2010 (RCN Centenary) on the Inner Harbour Causeway - Victoria
2. *Sackville* Trust 2018 - RCMI Mess Dinner
3. Shipbuilding Monument - North Vancouver - 2019

#### **Criteria:**

- The project produces a long- lasting publicly accessible artifact or Award that supports/memorializes an aspect of the RCN/RCNR/RCNVR and its sailors and veterans.
- The project produces a long- lasting publicly accessible artifact or Award that supports Canadian Maritime interests.
- The project includes a publicly visible acknowledgement of the UNTDA support.
- The project comes from a recognized organization, or by credible individuals with a connection to the Navy or the UNTDA.
- The project is supported by other organizations or maritime businesses, or would be if we contributed seed money.
- The project produces a one-time artifact or Award unique to its regional placement.
- There is sufficient funding available.

## **Annex B**

### **Citizen Sailors Virtual Cenotaph Report**

This project of the UNTDA is well underway, but much work lies ahead. Following is a brief report prepared for the Board.

#### ***What is it?***

Of the 1769 Canadian Naval Reservists who died in WW II, very little is known about them at the Naval Reserve Division where they joined. Some of them died in the 24 ships we remember at Battle of Atlantic. Many others died in motor torpedo boats, motor gunboats, in the fleet air arm, in more than 40 merchant ships, in combined operations, in shore establishments, and in 60+ Royal Navy ships.

They enlisted "for hostilities only" and served in the RCNVR, RCNR and WRCNS. Their names can be found on the Halifax memorial and on more than 600 grave makers around the world, but their names are not well known at their own NRD.

The UNTDA Board has approved a project with a goal to flesh out the stories of these sailors, to tell their story of sacrifice, and to "repatriate" them to their home division.

#### ***How does this get started?***

Kim Kubeck has assembled the data available from the War Graves Commission, which includes sufficient basic information to facilitate further research. The list has been refined in a spreadsheet that will serve as a (flat) database from which worksheets can be programmatically created. The worksheets are sent to Researchers who dig out additional information from a variety of sources already identified, with on-line guidance about how to make best use of these sources.

The researchers return their completed worksheets, along with a story, assembled in prose from the data. This is reviewed by a reviewer who then programmatically updates the database.

#### ***Where are we now?***

The database is in place. Kim has identified a number of pilot Researchers who have been sent worksheets on several sailors. They will provide feedback on the design of the worksheets and the on-line guidance, and then the process will be refined.

An e-mail address for the project has been established:  
CitizenSailorsVirtualCenotaph@UNTD.org

We are seeking suggestions for the appearance of a project home page and theme. To start with, this can be hosted on the UNTDA web site, but a separate site will be established in due course.

We are completing a virtual brochure in two versions, focused on recruiting researchers, and possible fund-raising.

***Next steps***

With the help of the pilot users, Board members and others, additional researchers will be recruited, instructed and sent worksheets. Experience with the pilot researchers will give us some idea of the demands on them, how many more we will need, and whether we will have to pay for their work.

***Other unknowns***

- how much money we need to invest in a separate CSVc web site
- what funding might be available
- what fund-raising we will need to do

## **Membership Committee Report**

### ***Search for "No NRD" NAVRES Cadets***

Thirty former senior officers from Western Canada, a handful in Ontario and two in Newfoundland were contacted to "walk down memory lane" in an attempt to identify missing home divisions and given names for about 450 cadets from the 1969-2020 period. Twenty responded and to varying degrees helped with names and divisions for about 140. Further approaches to Quebec and Maritime sources are on pause until senior contacts can be identified.

In this quarter, thanks especially to Marney Olmstead, Tom Bedo, Neil Bell, Stew Churlish, Jim Parker and Earle Shirley for their contributions.

The approach to finding contact data for the entire 2400 former 1969-2020 cadets continues to be expanded to include a number of former Branch Advisors and instructors, Ship CO's, former personnel and career managers, and staff of the two coastal Naval Reserve personnel Centres and Training Divisions in addition to establishing search teams through the NRD Liaison system being organized for 2023.

### ***Other Approaches***

Daniel Haché, NDHQ Liaison, has determined that obtaining historical training records from NRHQ is highly unlikely due to protection of privacy rules. However, there may information available in NRD Historical Reports with nominal roles available through archives in the Directorate of History and Heritage (Ottawa), RCN Historian or Naval Reserve Museums. There may also be potential information in archived copies of the Naval Reserve Link publication.

Ross Connell was instrumental in connecting with individuals at HMCS Cabot who are forging ahead with 2023 plans. We provided them with our nominal and contact lists to assist them.

Social media appears to be the best opportunity to connect with the mass of 1969-2020 former cadets. This will be particularly true as we approach the centenary events planned for 2023.

The potential role and reach of social media is recognized as a way to not only fill in missing information but expand our network to connect with a greater number of potential members and increase the visibility of UNTDA. Some social media platforms may require expertise and guidance to further our many initiatives and ensure a professional approach.

### ***LAC Searches***

Prior to COVID shutting down LAC, Glenn Carroll was able to copy the Chippawa nominal lists for the late 1940s. He was able to surface over 80 new UNTDs from the early post war period.

## **UNTDA 2023 – NRD Liaison – Preliminary Planning**

### **Introduction**

The UNTDA has named liaison persons to each NRD. Their role is to:

1. Liaise with their local NRD;
2. Inform the local NRD of events, activities and awards planned by the UNTDA;
3. Inform the UNTDA of events and activities planned by their local NRD so these can be publicized in our Newsletter, our new publication Gunroom Shots and on our website.
4. Inform former reserve officer cadets from the UNTD and successor programs of the 2023 national and local events.

The UNTDA sincerely appreciates the activities of the NRD Liaison Persons. Each locale is a different situation. Perhaps for the 3 big navy cities - Halifax, Ottawa and Victoria - one faces different challenges than in places like Saskatoon, Kingston and St. John's. Individuals all have different levels of networks within their region. So, we appreciate everyone's efforts. Some are at a fairly advanced stage like John Dalzell and the team at Unicorn. Their report describes a successful planning process, delineates a series of potential activities and describes their follow-up process. Others are at earlier stages. Everyone's efforts are to be applauded and we can look forward to excellent activities across Canada.

### ***Malahat – Dave Craig (DY 74)***

Preliminary discussions continue.

### ***Discovery – King Wan (DY 72) and Elaine Fisher (NH 88)***

A significant group of UNTDs and post-UNTDs stands ready to assist as usual in the planning and implementation of naval events. A Zoom meeting will be held in the near future.

### ***Tecumseh – Greg McKenzie (TH 67)***

1. Nothing organized by NRD yet.
2. Naval Museum of Alberta is well along on planning for a feature exhibit in 2023. It will likely feature 'pop up' panel displays in the heart of the Museum. It will have panels that tell the story of the Navy in Canada from 1910 leading up to 1923 and the formation of NRDs across Canada. It will also feature panels about HMCS Tecumseh and HMCS Nonsuch. There will be a display of the various uniforms over the era. Also featured will be case study stories of various people both famous and regular jacks who joined in TEC and NON. A theme is emerging and may be featured about the parallels in Naval Training long ago to training today. It may be possible for the exhibit to be circulated nationally but likely only after 2023 as it will be in use in Calgary all year.
3. Calgary has a strong Naval Community. We anticipate that they will collectively rise to the occasion of the 2023 Centenary. CNVA, NAC, NRD and Museum.

The many ideas expressed at our ZOOM meeting yesterday will be a great catalyst for Calgary to consider and implement in local ways. I will try to bring them together to get going on 2023 Centenary.

***Nonsuch – Glen Power (TH/NH 64)***

No problems are foreseen in finding assistance from post-UNTD folks. Glen knows quite a number of them, having consistently kept in touch with Nonsuch since his retirement in '99.

As I understand it, our task as liaison to the local NRD is to inform her of what the UNTDA is doing, and to inform UNTDA of what the NRD is doing. On the former front, we should be making efforts to broadcast to former cadet folks, whether currently serving or retired. On the latter front, we're to let you know what events or activities are being planned (presumably either separate from or in conjunction with Nonsuch. Currently, there are none of which I am aware. I will be speaking with the current CO, CDR Chris Persson and his successor, LCDR Leslie Ewart-Stacey, who takes over in the fall, respecting what can and should be done to recognize the anniversaries.

***Unicorn – John Dalzell (UN 62)***

Attached is the body of an email from LCDR Mike Su summarizing Saskatoon's plan. Mike is the heir apparent to be UNICORN's CO by 2023. As I said during the meeting, we have a Steering Committee made up of Mike, Capt. (N) Louis Christ (Retired), Slt Scott Blacklock, a serving reservist and something of a marketing guru, and me as chair. We came up with a notion of having many events over the course of 2023 then Mike organized a large ZOOM call of local interested parties. A number of additional projects were proposed during the ZOOM meeting before sub committees were formed to take on the final list of projects developed by consensus.

After reviewing all the proposed activities, we have decided to proceed with the following events:

1. Recognition of UNI's centennial at the Legislative Assembly of Saskatchewan and City Hall
  - a. Capt(N) Ret'd John Dalzell is taking the lead on this;
  - b. Exploring possibilities for either the Command Team or a small contingent to attend;
  - c. Hoping for both but the back up plan is City Hall; and
  - d. Proposed date of activity is either the day before or day of UNI's centennial, 27 April.
2. Enhance BOA activities
  - a. UNI and lodger unit Gun run;
  - b. Freedom of the city Parade;
  - c. Veteran Division in the Parade;
  - d. Post-Parade Open House;
  - e. Community engagement activities (Children's Hospital Visit, Legion Visits, etc.); and

- f. These are just some of the suggestions and we're open for other ideas to enhance BOA 2023.
- 3. Boat Weekend
  - a. UNI in collaboration with Navy League to conduct a boat weekend during the Summer;
  - b. This is open to all current and former UNI members, cadets, parents, and maybe other youth organization;
  - c. Weekend camp at Blackstrap?
  - d. Exchange of training, UNI provide boat handling training while cadets instruct UNI members how to sail?
  - e. Lots of possibilities and we're open for suggestions; and
  - f. We're hoping Navy League and UNI's Deck Dept take the lead on this while other COATS Officers provide assistance.
- 4. Charity Golf Tournament in Memory of PO2 Bill Busche
  - a. This event should be during July or August;
  - b. We would like this to be a charity event which may evolve into an annual tournament;
  - c. We are open to suggestions as to which charity should benefit;
  - d. Current suggested plan is for a meet and greet on Friday night at UNI;
  - e. Tournament on Saturday follow by a river cruise and barbeque on the Prairie Lily;
  - f. Breakfast/brunch on the Sunday; and
  - g. This is the proposed plan but we will leave it to the planning committee to guide us.
- 5. Community Dinner
  - a. This should serve as the closing out event for UNI's Centennial;
  - b. We're hoping to have CRCN attend as the special guest;
  - c. Dinner should be on the main deck;
  - d. Post dinner entertainment by Stone Frigate Big Band;
  - e. Current target date is Saturday, 7 Oct 23;
  - f. A meet and greet on Friday night in one of the messes or on the main deck dependent on number of guests; and
  - g. We are looking for suggestions for some sort of activity during the day on Saturday.
- 6. Bonus Event: UNICORN Charity Bonspiel
  - a. This was an event that attracted a lot of people in the past;

- b. We're hoping to turn this into a legacy annual event;
- c. Current suggestion is to host this event during or immediately preceding Veteran week;
- d. proposed charities: Poppy fund, MFRC, Soldier-on, etc; and
- e. We are looking for a passionate group of people to run this sub-committee to ensure this event has longevity.

Additional items:

- 1. Beer
  - a. A/SLt Blacklock is working with the owner of 9-mile to craft a beer for our centennial; and
  - b. He has this in hand and will not require assistance.
- 2. Rum
  - a. We're looking for someone to engage one of the local distilleries (i.e. Lucky Bastard) to create a limited edition rum for our Centennial;
  - b. As it was a huge hit, it was suggested that maybe they could create a decanter similar to RCN's centennial decanter; and
  - c. Looking for someone to take this project on.
- 3. Memorabilia
  - a. There were requests to have memorabilia such as shirts and pens made available for purchase; To avoid the burden on UNI's NPF and excess stock, these will have to be made to order;
  - b. We may look at buying additional items to serve as gifts but we will not stock these items in the Canteen; and
  - c. We are looking for people interested in joining this sub-committee but I'm hoping PO1 Wong will volunteer for this group as she has prior experience in procuring shirts for UNI.

All the events above will now be formed into sub-committee. As discussed during our last general meeting (8 April), we want to make this as flexible as possible for everyone and will therefore leave it to the sub-committee to discuss among themselves to determine when, where and how often to meet. All we need is for someone from each sub-committee to provide an update to myself and John Dalzell the co-chair once a month. If you need additional support such as MS Teams access for video conference, I will be more than happy to provide it as a platform for your meetings. Otherwise, there are other free video conference platform for you to use.

Please let me know which of the above event sub-committee you would like to join. You're also welcome to invite other people to help with your sub-committee if you think they will be an asset to your planning, just let me know and I will add them to my tracking.

**Queen – Ken McCaw (UN 70)**

I have a small working group of “Friends of the Navy” but I have yet to confirm plans with Queen. John Dalzell and I plan to collaborate as much as possible that said his reply will have several excellent ideas I plan to incorporate.

*Chippawa* - Nick Slonosky (CA 74)

**Griffon – Ray Zuliani (GN 70)**

The team is planning a series of local events including a mess dinner.

**Prevost – Wynn Downing (PT 61)**

For HMCS Prevost, the only move to date is the naming of two crew members, in addition to CO Derek Niles, to guide the '23 plans. They are Melissa Knight-Johnson and Mara Pritchard. I don't know their ranks.

**Hunter - Walt Pastorius (HR 63)**

Dinners are planned as well as a ceremony at the grave site of the father of the naval reserves Adm. Walter Hose

**Star – Neil Bell (SR 69)**

Discussions are underway about a Naval Reserves Centennial Garden in new development ahead of HMCS Haida.

**York – John Anderson (YK CFR 75)**

A new XO is being appointed and meetings are being set up for July once people are able to gather. There has been some discussion about a weekend event in fall 2023 with a Meet and Greet on Friday night and a Mess Dinner on the Saturday.

**Cataraqui – Ron Paquin (CA 60)**

From 1939 to present, HMCS *Cataraqui* was lodged in 4 previous locations before moving into its current updated facility. A local proposal is to place historic marker type plaques on the previous locations in Kingston's historic downtown area.

We have archival material, documentation and photos pertaining to Kingston's Naval Reserve through the decades that can be prepared for an interesting and informational display.

A direct complement to the NRD's history is Kingston's Maritime heritage that has extended since the days of the French colonial past, followed by that of the British that included the War of 1812 and the Marine Museum of the Great Lakes at Kingston has extensive collections of documents, books, photographs, artefacts, ship plans and records adjacent to the historic drydock that built ships for Canada during both World Wars, notably many corvettes crewed by

RCNR personnel who enlisted at HMCS *Cataraqui*. This could facilitate a Naval themed display during the Centenary.

HMCS *Cataraqui* has previously carried out A Freedom of the City March; this could be done again as it has been many years since the last.

A 2023 mess dinner is proposed open for former area naval reservists along with current reservists serving in HMCS *Cataraqui*.

Also proposed is an RCNR 100th Anniversary Watch similar in quality and design to the RCN 2010 Anniversary Watch commissioned with [timeisticking <timeisticking@sympatico.ca>](mailto:timeisticking@sympatico.ca) an experienced Canadian supplier that specializes in commemorative watches for many Military formations, Canadian Police & Fire depts, plus others, etc.

***Carleton - Len Tucker (CT 84)***

Len has agreed to set up initial contacts with HMCS Carleton. He recently touched base with the CO, and support for the event has yet to be initiated. He will keep track and in touch with the incoming CO.

***Queen Charlotte - Don Patton (BR 60)***

Covid 19 has kept things quiet on the "Garden Isle" but it will soon be possessable to meet in person.

***Cabot – Ed Williams (CT 60)***

Cdr. Alan Brown, the CO HMCS Cabot has proposed to form a committee consisting of membership from the NL Branch of NAC, the Crow's Nest and HMCS Cabot to consider plans to celebrate the Naval Reserve Centennial in May 2023. A mess dinner plus the national navy band were mentioned as possible events. Due to Covid, a follow up would not take place until late June.