



## UNTDA Contact List

Web Interactive version

How to use this List

The link to the Web Page is: <https://untd.org/contacts/>

### General comments:

The top of the page shows an array of 14 different **Filters** that can be applied, singly or in combination, to the **Table** immediately below them. You may have to scroll the page down to see the **Table**.

The **Table** itself displays 13 fields of information on all of our known UNTD, ROUPT+ Cadets and others. They are listed in alphabetical order by Last Name/First Name(s). This is a large table, with 800+ rows.

Immediately on top of and on the left side of the **Table** is a drop-down box which allows selection of the number of rows that are displayed at once. The choices are **10, 25, 50, 100, All**.

#### **Caution:**

Selecting "Show **All** entries" when no filters are applied, may take a long time to display and slow your internet browser down dramatically.

#### **Strong suggestion:**

Before applying or clearing any filtering and/or sorting, select "Show **10** entries" on the Table. This will speed up the refreshing of the Table. After the operation is complete, you can then select a larger number of entries to show at once.

Immediately on top of and on the right side of the Table is the series of buttons shown below:



which allows the contents of the Table to be printed or saved as indicated.

#### **NB:**

**Only the number of Table rows that are actually displayed, will be acted on. In most cases a user will want to select "Show **All** entries" before proceeding.**

To the right of, or immediately below the array of Filters, is the orange-coloured button shown below:



Clicking on that button will remove all Filters currently applied to the Table, but it WILL NOT reset any sorting on the **Last Name** or **Date of Death** .

Immediately on top of the array of filters, is the orange-coloured button shown below:



Clicking on that button will all remove all at once, all sorting and filtering, reset the Table to its original condition and refresh the complete web page.

At the bottom of the Table, on the left-hand side, is a line of text, detailing how many rows are showing out of how many that are filtered, out of the total number of entries, i.e.:

**“Showing 1 to 50 of 823 entries (filtered from 8,406 total entries)”**

At the bottom-right of the Table is a Navigation tool which allows movement through the pages of the Table, i.e.;

<< < 1 2 3 4 5 ... 17 > >>

[Back to first page, Back just 1 page, Move to page #, Forward just 1 page, Forward to last page]

### Specific comments:

#### **Last Name:**

To use the **“Last Name”** Filter, start typing in the Edit Box. Using lower case will find both UPPER and lower case data in the Table.

As each letter is entered, the table will automatically start filtering by showing all occurrences of whatever you’ve typed, anywhere within the Last Name column.

If we use “smith” as an example, when you type “s”, all Last Names that contain an “s” will show. If you then type in an “m”, the Table will show all Last Names that contain “sm”, then type in an “i” and all Last Names containing “smi” will show. If you hit backspace and start eliminating letters, the process works in reverse.

To emphasize ... typing in “smi” will not only show Last Names *beginning* with “smi”, but all Last Names that *contain* an “smi”. So, SMITH will show for sure, but so will “KINGSMILL”.

Last Name can be sorted as A->Z or Z->A, by clicking the small arrow icon next to the Last Name title on the Table.

#### **First Name(s):**

To use the **“First Name(s)”** Filter, start typing in the Edit Box. Using lower case will find both UPPER and lower case data in the Table.

As each letter is entered, the table will automatically start filtering by showing all occurrences of whatever you’ve typed, anywhere within the First Name(s) column.

If we use “ronald” as an example, when you type “r”, all First Name(s) that contain an “r” will show. If you then type in an “o”, the Table will show all First Name(s) that contain “ro”, then type in an “n” and all First Name(s) containing “ron” will show. If you hit backspace and start eliminating letters, the process works in reverse.

To emphasize ... typing in “ron” will not only show First Name(s) *beginning* with “ron”, but all First Name(s) that *contain* an “ron”. So, Ronald will show for sure, but so will “Cameron” or “Sharon”.

Unlike Last Name, First Name(s) cannot be sorted.

#### **Bio:**

This refers to a Biography on a particular person. It can be in the form of a .pdf file or a Web Page: If we have one for a person, it will appear as a “Magnifying Glass” Icon, in the very first column of the table, immediately to the left of their “Last Name”. Clicking on that Icon will bring up a separate document, which can on its own, be viewed and/or downloaded and then kept open, or closed,

If you click on the Icon in the “Biography Available” Filter, a screen pops up which contains 2 checkboxes, labelled “Yes” or “No”. You can Select or Deselect, either or both of them. You can then click the Reset button to clear them both, or click “OK”, at which time the Table will show only those names for which a Bio exists, or doesn’t exist.

**Home Div 1<sup>st</sup>:**

If you click on the Icon in the “Home Div 1st:” Filter, a screen pops up which contains a List of all of the possibilities that exist, currently 80+. The choices are listed alphabetically, across by row, NOT down by column. To the left of each item is a check box. You can Select or Deselect, as many of them as you’d like. You can then click the Reset button to clear them all or click “OK”, at which time the Table will show only those names who were from the Unit or units that you selected.

**ID-Num:**

To use the “ID-Num” Filter, start typing in its Edit Box, letters and/or numbers and/or symbols, in either UPPER or lower case. As each character is entered, the table will automatically start filtering by showing all occurrences of whatever you’ve typed, anywhere within the ID-Num column.

**Start Year:**

This Filter contains 2 Edit Boxes, each with a mini-Scroll Bar on its right edge.

There are 3 different kinds of results that can be obtained, depending on whether you use the top Box only, the bottom box only, or both the top and bottom box.

In either case you will ideally want to enter 4 numbers into the box.

Using just the top Box only, and typing in numbers, the Table will automatically filter to show only those Start Years, equal to or later than, the year entered into the box.

If you then enter 4 numbers into the bottom box, the table will then filter to show all years including and between whatever is showing in the top and bottom box.

Using just the bottom Box only, and typing in numbers, the Table will automatically filter to show only those Start Years, equal to or earlier than, the year entered into the box.

To filter for a specific year, enter that year into both the top and bottom box.

To search for a range of years, a particular decade for instance, enter the earlier year in the top box and the later year in the bottom box.

**Program:**

If you click on the Icon in the “Program” Filter, a screen pops up which contains a List of all of the Programs in which Cadets and others initially enrolled in. The choices are listed alphabetically, across by row, NOT down by column. To the left of each item is a check box. You can Select or Deselect, as many of them as you’d like. You can then click the Reset button to clear them all or click “OK”, at which time the Table will show only those names who were from Programs that you selected.

The ROUTP choice includes all post-Unification NavRes Officer Cadet Programs; ROUTP, NROC, UNTDv2, RESO etc.

**City:**

Information under construction.

**Prov:**

Information under construction.

**Postal Code FSA:**

The first 3 characters of a Postal Code (Forward Sortation Area) can be entered in this filter, to further narrow down location.

**Phone:**

Information under construction.

**Email:**

Information under construction.

**Membership Info:**

Clicking on this Filter will show a pop-up box containing the years for which "Active" Members are paid up to. One or more years can be selected.

**Contact Info:**

This filter and the Table column itself, does not contain any actual Contact Information. What it shows is a group of letters which tells us what kind of Contact Info we have, if any, for any particular person. Those letters and their meanings are as follows:

- e = email address
- a = physical address
- p = phone number
- b = bouncing email
- r = requested no contact
- n = Newsletter only, otherwise no contact requested
- w = Newsletter in WORD vs .pdf, to aid in a text-to-speech program
- L = location known but no points of contact held

If you click on the Icon in the "Contact Info" Filter, a screen pops up which contains a List of all of the possibilities that exist. To the left of each item is a check box. You can Select or Deselect, as many of them as you'd like. You can then click the Reset button to clear them all or click "OK", at which time the Table will show only those names who have the type of Contact Info that you have selected. For instance, to show only those persons for whom we have an active email address, you would select all combinations containing the letter "e", for which there happens to be 5.

WAC  
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